

IN THE COURT OF COMMON PLEAS
OF THE 39TH JUDICIAL DISTRICT OF PENNSYLVANIA
FULTON COUNTY

In Re: Closure for Fulton County : Misc. Docket 33-2025 MAP
Prothonotary Office, Clerk of Courts, :
Orphans' Court, Register of Wills :
and Recorder of Deeds :

ADMINISTRATIVE ORDER

AND NOW THIS 5th day of November, 2025,

WHEREAS, the filing offices for the County of Fulton, Pennsylvania are supervised by a singular elected/appointed official, those offices include Prothonotary, Clerk of Courts, Orphans' Court, Register of Wills and Recorder of Deeds;

AND WHEREAS, the single office holder employs staff who require training to properly perform their work and process the myriad filings that are presented to each office;

AND WHEREAS, the currently appointed Official, Stephanie Sherman, has identified a need for dedicated time for comprehensive training that cannot be properly provided to all staff, absent closure of the office;

For the forgoing reasons, **IT IS HEREBY ORDERED** that the Offices of the Prothonotary, Clerk of Courts, Orphans' Court, Register of Wills and Recorder of Deeds located within the Fulton County Courthouse, 201 North Second Street, McConnellsburg, Pennsylvania 17233, shall be closed on the following days:

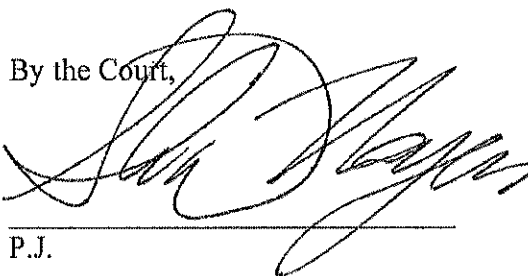
November 20, 2025;
December 11, 2025;
January 15, 2026;
February 19, 2026;
March 19, 2026; and
April 16, 2026.

Any and all filings that would have been accepted on those aforementioned dates shall be processed by the filing office the next business day. Anyone seeking a protection from abuse (PFA) order, shall seek a protection order from the on call Magisterial District Judge, and proceed to file for emergency protection from abuse relief the next business day with the Fulton County Prothonotary. The courthouse shall remain open and be available for the business of the Court, and judges may preside in the courthouse that day(s) as scheduled.

A copy of this Order shall be posted on the doors of the Fulton County Courthouse and all Fulton County public buildings. A copy of this Order shall be placed on the Fulton County government website. A copy of this Order shall also be advertised in the Fulton County News no later than November 17, 2025.

FULTON COUNTY
PENNSYLVANIA
FILED
NOV 05 2025
PROTHONOTARY, CLERK OF COURTS,
CLERK OF ORPHANS COURT,
REGISTER OF WILLS, RECORDER OF DEEDS

By the Court,


P.J.

Distribution:

Common Pleas Judges of the 39th Judicial District
Magisterial District Judges of Fulton County
Fulton County Commissioners
Stephanie Sherman, Deputy Prothonotary
Judicial Assistants of the 39th Judicial District
Law Clerks of the 39th Judicial District
Court Administration